

APIC 2024 Safety Guidelines

These safety guidelines are made for the APIC 2024. In case of an emergency, please refer to the following guidelines for appropriate response. If you have any inquiries regarding this, please contact the APIC 2024 secretariat. (apic2024korea@gmail.com)

■ Preparing for safety at APIC 2024

- We compile a safety inspection checklist and perform daily checks.
- We control participant density through line management and route guidance.
- We are proceeding with event insurance enrollment for the safety of APIC 2024 participants.

■ Emergency Response Guidelines in Case of an Incident & Emergency Hotline

While in Korea to participate in APIC 2024, please refer to the following guidelines in case of an emergency.

1. In case of a medical emergency

- **Remain Calm!**
- Alert onsite event staff or Secretariat (+82-70-8670-3314) for assistance.
 - **In case of an urgent situation**, please call **+82-119** directly.
- APIC 2024 Secretariat will respond to a situation in which any speakers or general participants require emergency medical assistance.
- Unless it is unsafe, remain on the scene until help arrives.
- Do not move the injured person unless there is a danger of further harm.
- Keep the injured person warm.

2. In case of a fire

- **Remain Calm!**
- **Call +82-119 to report the fire** and request a firefighting vehicle.
- Obtain other members of the event staff or Secretariat if available to help control the crowd.
- If trained, extinguish the fire with the appropriate extinguisher.
 - If the fire is not extinguished within 1 minute, evacuate.
- **In case of a large fire**, everyone should wait for the arrival of the fire department.
 - DO NOT enter the burning structure
 - Advise people that they may NOT return for missing persons, personal effects, or valuable work until authorized by the incident commander.
 - Wait at the emergency assembly point for further instructions.
- **In case of toxic gas release**, cover your mouth and nose, and swiftly evacuate the area in a lowered posture.
- **In the event of burns**, cool the affected area with cold water, a cold towel, or an ice pack until an ambulance arrives.

3. In case of an electrical safety accident

- If an electric shock occurs, promptly report to **+82-119** and seek accurate diagnosis and treatment from a medical professional.
- Notify the staff or secretariat while waiting for the paramedic.
- If the severity of electric shock is significant, and there is a cessation of heart and respiratory functions, initiate **cardiopulmonary resuscitation (CPR)** promptly.
- When an electric shock occurs, cover the affected area with a clean cloth.

4. In case of a criminal incident

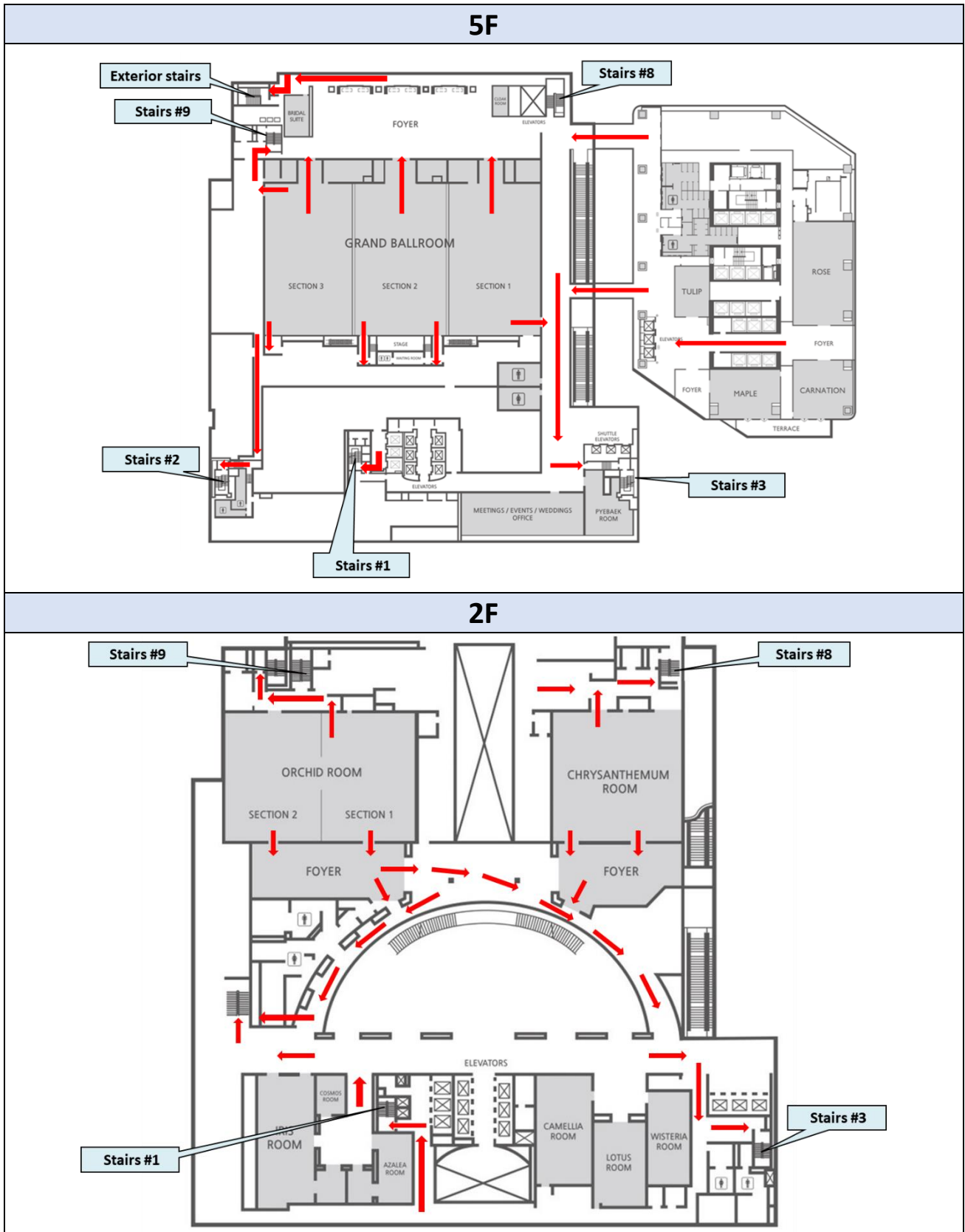
- In case of a criminal incident, promptly report to **+82-112**.
- Give details about the person, the last known location, and the direction that they were traveling in.
- Also, please cooperate if the police request a statement.

In case of an urgent situation, please make use of the following information.

Police	+82-112	Fire/Medical	+82-119
Hospitals (Emergency room)	<ul style="list-style-type: none">• Gangnam Severance Hospital (3km, 15min by car): +82-2-2019-4900• CHA Gangnam Medical Center (3.2km, 18min by car): +82-2-3468-3060• Samsung Medical Center (4.6km, 20min by car): +82-2-3410-0200		
Embassy	Please contact your respective embassy in South Korea. <ul style="list-style-type: none">• Embassy of Japan in Korea: +82-2-2170-5200• Embassy of Taiwan in Korea: +82-10-9080-2761• Embassy of Malaysia in Korea: +82-2-2077-8643• Embassy of Thai in Korea: +82-2-790-2955, +82-2-795-0095, 3098, 3253• Embassy of the Republic of Singapore in Seoul: +82-2-774-2464, 2465• Embassy of India in Seoul: +82-10-9356-4188 Other than those mentioned above, you can find embassy contact information on the website here. Contact number of embassy		
Hotel	<ul style="list-style-type: none">• Grand InterContinental Seoul Parnas: +82-2-555-5656• InterContinental Seoul COEX: +82-2-3452-2500		
APIC 2024 Secretariat	+82-70-8670-3314		

■ Emergency Evacuation Route

In the event of a fire or emergency within the venue, please evacuate promptly to the closest emergency exit by following the directions.



If you have any additional inquiries for the safety guidelines of APIC 2024, please feel free to contact the APIC 2024 secretariat. (apic2024korea@gmail.com)